

## APPLICATION REQUIREMENTS

Effective Date: 11/01/2014

1. The application form must be completely filled out. An incomplete form will be returned to you.
  
2. Along with the application, the following will be required:
  - \_\_\_\_ Copy of lease or mortgage statement
  - \_\_\_\_ Copy of front page of most recent tax return with the Social Security number blacked out.
  - \_\_\_\_ Copy of most recent pay stub
  - \_\_\_\_ Copy of most recent electric/gas bill
  - \_\_\_\_ Copy of car payment
  - \_\_\_\_ Copy of most recent auto insurance bill
  - \_\_\_\_ Copy of most recent phone bill
  - \_\_\_\_ Copy of most recent cable bill
  
3. Applicant should make an effort to contact other agencies before applying to the McCaffrey Fund. The name of the person contacted and their phone number must be provided. The application will be returned if this information is not given.
  
4. Only Bucks County residents are eligible for support.

5. Support is provided on a **one time basis** for critical or emergency situations. No money will be directly paid to the applicant. Money will only be paid to the service provider.
  
6. Examples of critical or emergency situations may include but are not limited to: storm damage, fire, flood, temporary loss of employment, loss of spouse or child, serious health issues for applicant or another family member requiring extended medical care.
  
7. We seek to help those individuals who have a chance of becoming financially self sufficient. Therefore, gainful employment weighs heavily in the board's decision.
  
8. Applications for financial assistance will be processed in the order they are received. Since we are a volunteer organization, how quickly we are able to process an application will depend on the availability of our volunteers.